



## Updated JMG Website: Everything in One Place

If you have not bookmarked it already, now is the time to do so! The Jobs for Montana's Graduates website (<http://wsd.dli.mt.gov/jmg/jmg.asp>) has long been a place to get general information about the program. However, over the summer the site received an update – not only to change the color design but most importantly to make it more user-friendly.

The biggest change is that the "Career Specialist" section of the site is now username and password protected. This enables the program to make more confidential information available such as program forms, conference registration information, best practices, and scholarship information specifically for JMG students. All specialists were sent an email with the username and password to the site; if you need assistance with this information, contact your program specialist.

As the year continues, more information will be added to the Career Specialist section. Scholarships will be added as they are received in the state office. An exciting addition for the high school specialists will be the high school curriculum as it gets written. By posting it online in a password protected environment, all specialists will have easy access to the new lessons.

There are other sections to explore on the JMG website besides the Career Specialist area. As in the past, general information about the program is still available including information about JMG, the programs offered, and the JAG performance outcomes. Conference dates are

posted along with JMG Foundation information and how to contact the state office. Newsletters are another highlight; in fact, you are reading this current newsletter now from a website link! Past newsletters are archived here from the past year in case you need to access them.

If you need a form, information about an upcoming conference, or details about a scholarship sent out by JMG, look first at the JMG website. Ideas for other helpful information? Send them our way! The state office wants to make the JMG site as helpful as possible for specialists and others looking for information. Happy surfing!

Featured left: JMG's Career Specialist menu. This information can be accessed with the username and password given to all JMG Specialists. Find forms, connect to the database, get scholarship and conference information, etc.

<a href="#">JMG Home</a>
<a href="#">About JMG</a>
<a href="#">Programs Offered</a>
<a href="#">Performance Outcomes</a>
<a href="#">Career Specialist</a>
<a href="#">Conferences</a>
<a href="#">Newsletters</a>
<a href="#">Student Achievements</a>
<a href="#">Foundation</a>
<a href="#">How to Help</a>
<a href="#">Contact JMG</a>
<a href="#">JAG Home</a>

Above: A close up detail of the JMG webpage menu.

### JOBS FOR MONTANA'S GRADUATES

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The screenshot shows the 'Jobs for Montana's Graduates' website. At the top is the 'mt.gov' logo and navigation links for Job Seeker & Employer Services, Montana Jobs System, Montana JobLINC, Job Service Locations, Career & Labor Market Information, More Resources, and Workforce Services Division Home. The main content area is titled 'JOBS FOR MONTANA'S GRADUATES Career Specialist' and features a sidebar menu with links to JMG Home, About JMG, Programs Offered, Performance Outcomes, Career Specialist, Conferences, Newsletters, Student Achievements, Foundation, How to Help, Contact JMG, and JAG Home. The main content area lists various resources such as 'JAG e-NDMS', 'The Perfect File', 'Fall Leadership Conference Registration Packet', '2011 Agcareers Information', 'Career Development Conference Registration Packet', 'Best Practices', 'Calendar', 'Curriculum', 'Forms', and 'Scholarships/Opportunities'. A JMG logo is also visible in the top right of the content area.

## High School Curriculum Update

We are happy to report that great strides are being made regarding the update to the JMG high school curriculum. Thank you to Lisa Parker, who has completed the lessons for the "A" competencies and passed out drafts of the "B" and "C" competency lessons to the specialists attending the Fall Leadership Conference. If you were not in attendance and would like lessons to review, please notify us and we will send them to you.

The remaining lessons for the "D", "E", and "F" competencies should be complete in draft form by Specialist Winter Training, February 1-2, and there will be a curriculum session held at training to work on the curriculum.

## JAG Website Also Updated

JMG isn't the only one who has an updated website. Jobs for America's Graduates has also upgraded their site. There is substantial information about what is going on at the national level along with stories from state affiliates. Check out their new website at this link: <http://www.jag.org/>

## You Have Material for the Website!

Are you a school administrator, staff member, parent, or community partner who has had a great experience with JMG? If so, send us your positive statement regarding your school's program or one of your JMG students and we will post it on the website. We enjoy recognizing programs and students who are outstanding and we certainly know Montana is filled with them!

In that same spirit, we encourage photos of your students working on community service projects, preparing for their initiation and installation ceremonies, practicing competitive events, participating in school or community-wide fundraising efforts, volunteerism, and job shadowing. If we use the photo of one of your students, we must have on file their Permission to Use Personal Images form. The website should be a place where the community can come to see what amazing activities our students are up to!

## JMG FALL LEADERSHIP CONFERENCE A SUCCESS!

Thank you to those who attended the JMG Fall Leadership Conference in Helena on October 26, 2011. The day began with a leadership workshop led by Shannon Pickard called "The Choice is Yours." Improv, games, and great messages were taken away from the session. Next the students spent time with community leaders, who talked about their career journeys. The day concluded with awarding the winners of the JMG fall competitive events.

JMG Logo: 1<sup>st</sup> Place: Culbertson High School; 2<sup>nd</sup> Place: Whitefish High School; 3<sup>rd</sup> Place: White Sulphur Springs High School

JAG National Leadership Conference (winners of all-expense paid trip to Washington DC): Brooke Calloway, Libby High School; Britni Green-Nelson, Whitefish High School; Aron King, North Star High School; Ana Torres, Frenchtown High School

Look for a more detailed article and pictures about the conference, student winners, and trip to Washington DC in the upcoming JMG student newsletter coming out in December!

## PROGRAM REMINDERS

### FOR NOVEMBER:

- **Middle School:** Students work on civic project
- **High School:** Working on Program of Work

### FOR DECEMBER:

- **Middle School:** Complete civic project, start planning Project Adventure
- **High School:** Continue Program of Work
- **December Newsletter:** Deadline for submitting photos and articles is **December 1**

## DATA REMINDERS

### DATABASE DUE DATE:

### NOVEMBER 18<sup>th</sup>

- **eNDMS database entry:**
  - o Senior follow ups – include job and school placement
  - o 8<sup>th</sup> grader follow-ups – transition to high school
  - o Model services

## Looking for JMG Alumni Success Stories

We continue to search for outstanding JMG success stories. If you have any former JMG students who have accomplished exciting things in the world of work or who are finding success in college or trade school, we would like to showcase their academic, leadership and career advancement as it occurs. Please send us an article of their successes accompanied by a photo that we can place in our "Student Achievements" section on the website. As always, we must have a photo consent form to accompany the article and photo. By celebrating these students, we showcase what our students can do and how JMG is a part of it!

## JMG Practices: Job and School Placement

**High school specialists, this is for you! You know how to do a Follow-up, but a Follow-up isn't complete without a job/school placement. Below are keys to getting placement information.**

As a piece of the high school senior follow-up, JAG requires that when a student obtains a job or is enrolled in further schooling or training, this information is recorded in the eNDMS database. They pull many statistics from this data including average wage of graduating JAG students, average number of hours worked per week, whether our students are going to school part-time or full-time, etc. It is this type of data that sets JAG apart from many other programs, who don't record follow up data regarding their students.

How do you record this data? Both the "Job Placement" and "School Placement" buttons are located under each student's profile information. When you contact them for their follow-up, be sure to ask detailed questions.

### **For a Job Placement:**

*What is the name of the company you work for?*

*Where is it located?*

*How many hours do you work per week?*

*What is your wage?*

### **For a School Placement:**

*What is the name of the school you are attending?*

*Where is it located?*

*Are you enrolled full-time or part-time?*

Often students are already giving you this information. Once you have the answers to these questions, you will be able to enter a job/school placement.

Note that when searching for a school or place of employment, you should first search to see if it has already been entered in the system. Otherwise, you will need to enter the business or school including the address and phone number.

TIP: If you have issues with the address it means that the address verification software doesn't recognize the street number or name; this often happens in small towns or in new areas. In this case, enter "General Delivery" in the address line and the system will accept the entry.

**If you have any questions about entering Job/School placements, please contact your JMG Program Manager!**

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